


Name: _____ Period: _____

MY DIGITAL FOOTPRINT

PART 1: DIGITAL LOG

Directions: Use the following journal to document your online behavior for ONE complete day. This includes any email, web browsing, and social media use (on your phone, laptop, desktop, ipad, etc!)



Tally the number of photos you "Liked":

Tally the number of new friend requests:

I posted a picture of: _____

I used the hashtags: _____


I tagged _____ (#) of friends

I received _____ (#) of positive comments

I received _____ (#) of negative comments

I received _____ (#) of "Likes"

Total Mins



Tally the number of "Snaps" you opened:

Tally the number of new friend requests:

I sent a snap of: _____


I sent the snap to _____ (#) of friends

I got a response from _____ (#) of friends

I received a Chat message from _____ (#) of friends

I added the snap to my Story (circle one) Yes No

Total Mins



Tally the number of new friend requests:

I answered _____ (#) of questions

I asked _____ (#) of questions


Question #1 was: Silly Appropriate Inappropriate

Question #2 was: Silly Appropriate Inappropriate

Question #3 was: Silly Appropriate Inappropriate

Question #4 was: Silly Appropriate Inappropriate

Question #5 was: Silly Appropriate Inappropriate



Tally the number of tweets you "Favorited":

Tally the number of tweets you "Re-tweeted":

I posted a tweet about: _____

I used the hashtags: _____

I tagged _____ (#) of friends

I received _____ (#) of positive comments

I received _____ (#) of negative comments

I received _____ (#) of "Re-tweets"

Total Mins



Tally the number of new friend requests:

I changed my: (check all that apply)

Profile Pic Relationship Status

Education Location


Hobbies Email Address

I updated my status to: _____

I uploaded a new photo gallery of _____ (#) of pics.

The pictures were: Silly Appropriate Inappropriate

I played Candy Crush for _____ minutes



Email & Web Browsing

Tally the number of videos you watched:

I logged into my (circle one) school / personal email

I read _____ (#) of messages

I deleted _____ (#) of messages

I sent _____ (#) of email messages.

I attached _____ (#) of files or pictures to the message

I forwarded _____ (#) email message(s) about _____

Total Mins

**Use the back side of this paper to record additional information for multiple Instagram posts, Snaps, and Tweets.

I posted a picture of: _____
 I used the hashtags: _____
 I tagged _____ (#) of friends
 I received _____ (#) of positive comments
 I received _____ (#) of negative comments
 I received _____ (#) of "Likes"

I posted a picture of: _____
 I used the hashtags: _____
 I tagged _____ (#) of friends
 I received _____ (#) of positive comments
 I received _____ (#) of negative comments
 I received _____ (#) of "Likes"

I sent a snap of: _____
 I sent the snap to _____ (#) of friends
 I got a response from _____ (#) of friends
 I received a Chat message from _____ (#) of friends
 I added the snap to my Story (circle one) Yes No

I sent a snap of: _____
 I sent the snap to _____ (#) of friends
 I got a response from _____ (#) of friends
 I received a Chat message from _____ (#) of friends
 I added the snap to my Story (circle one) Yes No

I posted a tweet about: _____
 I used the hashtags: _____
 I tagged _____ (#) of friends
 I received _____ (#) of positive comments
 I received _____ (#) of negative comments
 I received _____ (#) of "Re-tweets"

I posted a tweet about: _____
 I used the hashtags: _____
 I tagged _____ (#) of friends
 I received _____ (#) of positive comments
 I received _____ (#) of negative comments
 I received _____ (#) of "Re-tweets"

I played _____ (name of video game)
 My mission or goal was to: _____
 I completed _____ (#) of levels
 I logged in online: (circle one) Yes No
 I chatted AND/OR played with _____ (#) of other players
 The other players were (circle all that apply): Friend Family Stranger

Please document any additional time spent on the internet here:

<u>Activity</u>	<u>Description</u>	<u>Amount of time</u>

PART 2: CREATING YOUR FOOTPRINT

Directions: Using the information that you recorded in Part 1, complete the following steps to create, save and print your digital footprint.

1. Log-on to the computer and open **Internet Explorer**.
2. In the address bar, type the following URL: <http://www.tagxedo.com/app.html>
(If you get a gray screen with a puzzle piece, right click and select “Run this Plug-In”)
3. Click the “Load...” button. In the “Enter text” box, type the following:
 - a. FirstName~LastName
 - i. ****You MUST use this symbol** in order for your first and last name to appear together on your digital footprint word cloud.
 - ii. Copy and paste your name FOUR times (each on its own line!)**
 - b. Computer~Applications
 - c. Period~#
 - i. **** You MUST spell out** the number. Ex: Period~One
4. Using your **online journal from Part 1**, start typing in your digital behavior in the text box.
 - a. Example 1: If you “Liked” a total of 12 pictures on Instagram, you would type “Liked an Instagram Photo” twelve times (each on its own line!).
 - b. Example 2: If you answered three Askfm questions with a silly response, you would type “Answered one Askfm question with a silly response” three times (each on its own line!).
 - c. Example 3: If you spent 120 total minutes on email and web browsing, you would type “Spent one hundred twenty minutes browsing the internet” (You MUST spell out any numbers!).
5. **Continue typing until ALL of your digital behavior is in the text box.** When finished, click the Submit button (to the right of the “Enter text” box”, then click the black “X” in the upper right hand corner of that box.
6. You can now **change your Theme and Font** by clicking the arrow next to each option.
**** DO NOT** choose an option with a black background. This uses too much ink!
7. Finally, let’s **change the shape** to represent YOUR footprint. Click the arrow next to the Shape option. Scroll down until you find the footprint shape. Select it then click the black “X” in the upper right hand corner of that box.
8. Now, let’s print: Click the “Save/Share” option. Click on the “Print” tab. Select the **MS-B9-Color** printer then click print!
9. After you retrieve your print-out, use a pair of scissors from the back table to cut out your digital footprint.
10. Return these directions (Part 2) to the back table.
11. Pick up Part 3: Reflection from the back table.
 - a. Write your five-sentence reflection
12. Place the reflection on top of your footprint and place in the class IN BIN. Do not staple!

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PART 3: REFLECTION

Reflect on the digital footprint that you created in class today, recalling that this footprint represents only ONE day of your digital lifetime. Answer the following questions using a minimum of *five complete sentences*: What does your digital footprint say about you? How does this help or hurt your digital reputation?

GRADING: Submitted Footprint _____/10 pts Reflection _____ /5 pts